This policy is meant to address requirements for individuals who wish to become recognized WAPC Basics of Fetal Monitoring course instructors. In addition, this policy addresses the requirements necessary to maintain recognition as a WAPC fetal monitoring instructor.

NEW INSTRUCTORS

1. To be considered as a new instructor candidate, an individual must:
   • Become a WAPC member.
   • Successfully complete the WAPC fetal monitoring course as a learner. Completion of the course as a learner must have taken place within one year (i.e., the previous 12 months) of the request to become a WAPC fetal monitoring course instructor. If the course was taken as a learner more than one year before the request, the individual will need to re-take the course as a learner prior to co-teaching.
   • Co-teach with a recognized WAPC instructor (a list of recognized instructors can be obtained by calling the WAPC office) during at least one offering of the course.
     o Co-teaching at the WAPC annual conference or at a training organized by a recognized WAPC instructor is acceptable.
     o Per WAPC instructor recommendation, a new instructor candidate may be required to co-teach at more than one offering of the course or may be subject to observation of a solo-teaching experience.
     o The new instructor candidate must teach at least one module of the WAPC curriculum with case studies. The module to be taught will be determined based on discussion with the recognized WAPC instructor(s) who will be co-teaching.
     o Any request to co-teach must be made at least two months in advance of the session date (to facilitate communication and materials review).
     o To prepare for the co-teaching experience, new instructor candidates are required to purchase the WAPC fetal monitoring interactive CD-ROM and the current version of the learner’s manual (if they do not already have these). Materials needed specific to the module which the new instructor candidate will teach will be supplied by WAPC and/or the recognized WAPC instructor(s) with which the candidate will be co-teaching.

2. New instructor candidates will be evaluated by the recognized WAPC instructor(s) with whom she/he is co-teaching using a standardized criteria sheet. This set of criteria will be used by all recognized WAPC instructors to evaluate new instructor candidates. All candidates must score a 3 or above for each criterion.

3. Based on course evaluation results and co-teaching evaluation results using on the standardized criteria sheet, the recognized WAPC instructor(s) who completed co-teaching with the new instructor candidate has the authority to grant or deny recognition of the individual as a WAPC fetal monitoring instructor and to require additional co-teaching.

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experiences or observation of solo-teaching prior to recognition as WAPC instructor. In the event of denial after the first co-teaching experience, a new instructor candidate will have the opportunity to co-teach again with a recognized WAPC instructor. In addition, further mentoring experiences such as observation of solo-teaching may be suggested prior to recognition as a WAPC instructor.

MAINTENANCE OF CURRENT INSTRUCTORS*

Recognized WAPC fetal monitoring instructors must meet the following requirements to keep their status as such in good standing:

1. Teach at least two fetal monitoring sessions over a two-year period.
2. Supply one evaluation summary from one session in each two-year period to WAPC.
   Individuals must maintain above average scores (3 or above) on each item included on the course evaluation. This requirement will be monitored by the WAPC Fetal Monitoring Work Group.
3. Abide by the policies and teach in accordance with the policies governing the WAPC fetal monitoring course.
4. Use the WAPC course materials and evaluation form as supplied.
5. Maintain WAPC membership.
6. Incorporate course updates from WAPC within 60 days of them becoming available.

*Note: Recognized WAPC instructors are eligible to serve on the WAPC Fetal Monitoring Work Group. If recognized instructor status is not initiated or maintained, an individual cannot serve on the work group.

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